

**FOR COPA
MEMBERS ONLY**

WEBSITE GUIDE

Welcome to California Orthotic and Prosthetic Association (COPA) Website

(626) 244-2696 | admin@californiaoandp.com

[My Account](#) [LOG IN](#) [in](#)



California Orthotic & Prosthetic Association

[About](#) [Committees](#) [Membership](#) [Events](#) [COPA Connection](#) [Symposium 2021](#) [Get Involved](#) [Resources](#) [Job Board](#)

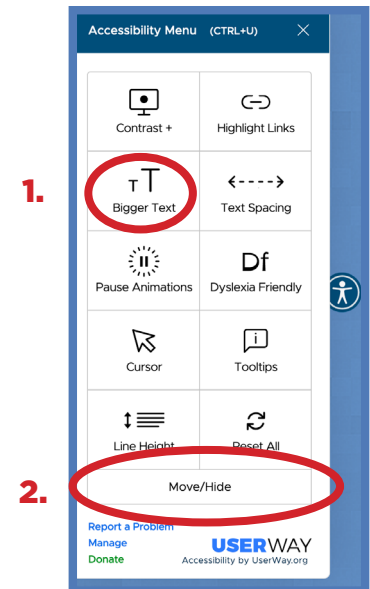


PROMOTING
THE ART AND SCIENCE OF
ORTHOTIC AND PROSTHETIC PRACTICE

TABLE OF CONTENTS

Home Page	3-4
Member Account	5-6
Member Directory	7
Member-Only Resources	8-9
Job Board	10
LinkedIn	11

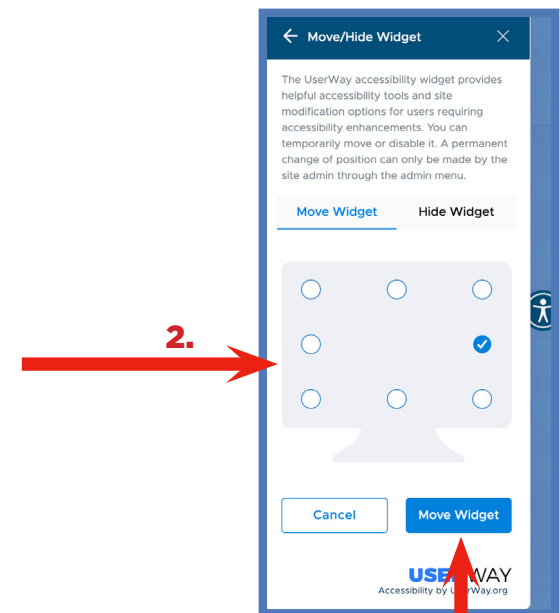
HOME PAGE



Accessibility Feature

Our website features an Accessibility Menu for members who need adjustments to the site.

1. One of the features that could be beneficial to all is the “Bigger Text” menu. It allows you to view the pages in larger type size should you need it.
2. If the Accessibility icon is in the way of your viewing, you may move it to any of the corners of your screen or hide it completely. Click on Move/Hide.



Be sure to click this button to confirm selection.

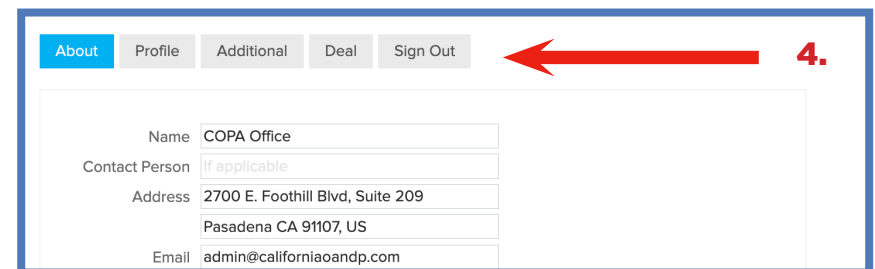
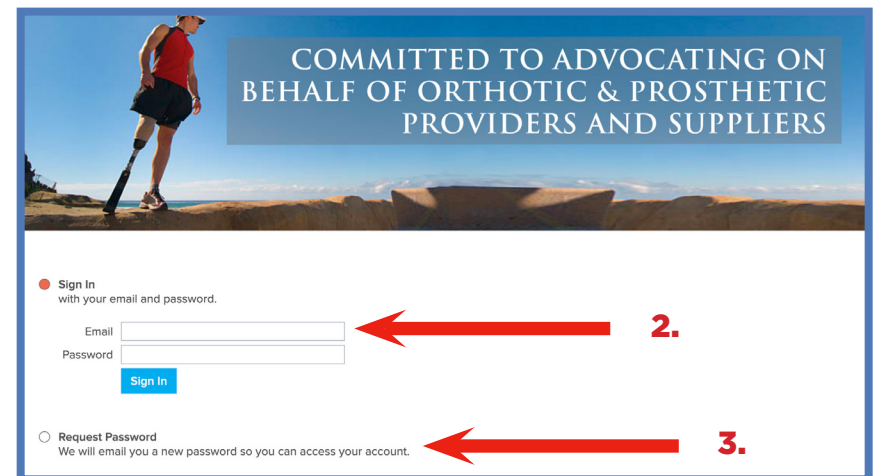
HOME PAGE



To increase the value to our membership, some critical pages in this website are only available to members. Members have the privilege to view these pages:

- Member Account
- Past Events Recordings (under Events tab)
- Archived Newsletters (under COPA Connection tab)
- Business Referrals (under Resources tab)
- Reimbursement Resources (under Resources tab)

1. Log in to My Account for complete access.
2. Enter the email that you have supplied to COPA and your password.
3. If you have not logged in recently, have not signed in before, or forgot your password, click on "Request Password," and a new password will be emailed to you instantly.
4. Once you're logged in, you'll see your member account page and you'll have full access to all the resources in the website.



MEMBER ACCOUNT

This is your online member account with COPA. Your Account is where your personal information is stored. As a member, you have full access to your account and you may update your information any time you wish.

The information you enter here will be displayed in the **online Member Directory**.

ABOUT

1. Personal Information

You are welcome to update or change any information here. For changes to be recorded, scroll to the bottom of the page to select **SAVE & CONTINUE**.

2. Password Change

Click on CHANGE under Password to change your password. Scroll to the bottom of the page to select **SAVE & CONTINUE**. If you do not select SAVE & CONTINUE, your password will not be changed.

3. Select Membership to Pay Membership Dues

Click on this button to pay your membership dues and update billing information. For your convenience, we strongly suggest you set up Auto Renewal to pay your dues.

4. Social Links

You may enter your social links here. This will be displayed in the online roster. Copy the full URL address of the link and paste it into the respective platform.

IMPORTANT: For changes to be recorded, scroll to the bottom of the page and select **SAVE & CONTINUE**.

The screenshot shows the 'About' page of a member account. The page has a navigation bar with 'About', 'Profile', 'Additional', 'Deal', and 'Sign Out'. The main content area contains a form with the following fields: Name (COPA Office), Contact Person (If applicable), Address (2700 E. Foothill Blvd, Suite 209, Pasadena CA 91107, US), Email (admin@californiaoandp.com), Phone (626-244-2696), Fax, Website (www.californiaoandp.com), and Password (Change). A red arrow labeled '1.' points to the 'About' tab. A red arrow labeled '2.' points to the 'Password' field. A red arrow labeled '3.' points to the 'Select Membership' button. A red arrow labeled '4.' points to the 'Social Links' section, which includes fields for LinkedIn, Facebook, Twitter, BBB, Yelp, Youtube, Pinterest, and Instagram. The Facebook field is highlighted with a red circle, showing the URL 'https://www.facebook.com/jayne.wood.48/'. At the bottom of the page, there are two buttons: 'Save & Continue' (highlighted with a red circle) and 'Skip'.

MEMBER ACCOUNT

PROFILE

1. Listing in Online Member Directory

By default, your company information will be displayed in the Member Directory which is public.

2. Business Card Information

Upload your business card or logo here.

ADDITIONAL

1. Additional Contacts & Locations

By default, the contact and location on your main account will be listed as the primary location and contact. Some member companies have multiple locations and/or contacts. Please let the COPA office know what locations and/or contacts you wish to include under your member account.

Or, you may use this space to list all the additional locations or contacts you want to include.

IMPORTANT: For changes to be recorded, scroll to the bottom of the page and select SAVE & CONTINUE.



1.

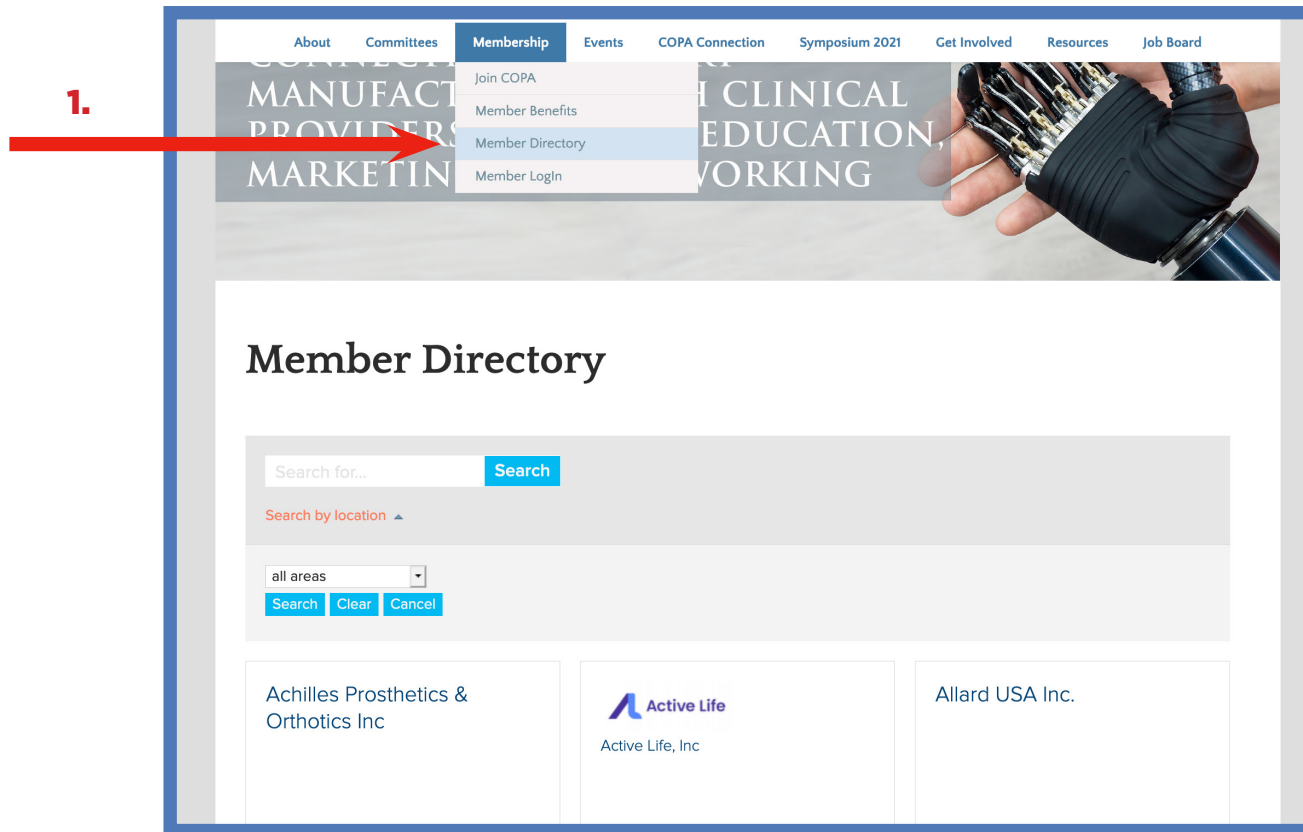


2.



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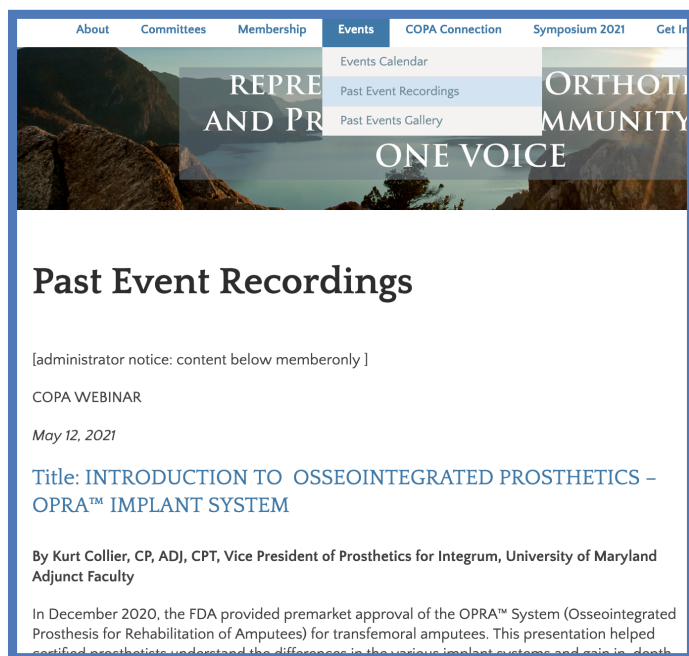
MEMBER DIRECTORY



1. The Online Member Directory is the newest feature on our website. This directory is open and searchable. This feature allows you to update your information any time you wish. You may also look up information about other member companies. Anyone who visits the website will be able to view your company information on this Member Directory Page.

IMPORTANT: Please note that the updates you make on your Member Account will be reflected on the Member Directory. Be sure to enter only information you'd like to be displayed. Any issues, please email or call the COPA office.

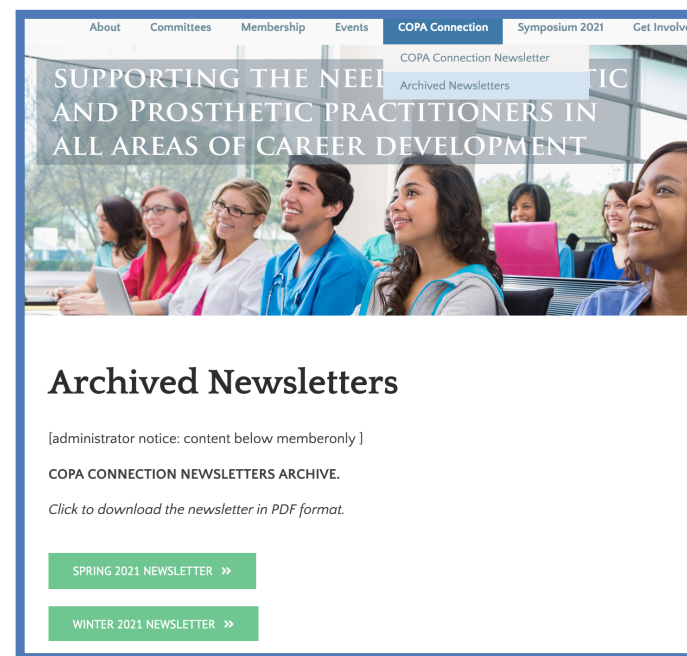
MEMBER-ONLY RESOURCES



Events

1. Our website lists all upcoming COPA events under the tab “Events Calendar”. You may view event information and register for the events directly on the website.
2. All our webinars are recorded. Only members have access to view past recordings, which can be found under the “Past Event Recordings” tab. Click on the title to watch each event directly on youtube.com.

IMPORTANT: Please note that the event recordings are for the exclusive use of COPA members and are not to be given to or used by any outside persons.



Archived Newsletters

1. COPA sends out quarterly e-newsletters to all our members. If your company is a COPA member and you have not been receiving our e-newsletter, please e-mail COPA to join the mailing list, admin@californiaoandp.com
2. Only COPA members have access to archived newsletters.

IMPORTANT: These are member-only pages. Please remember to log in for full access.

MEMBER-ONLY RESOURCES

The screenshot displays the COPA (California Orthotic & Prosthetic Association) website. At the top left is the COPA logo with the text "California Orthotic & Prosthetic Association". To the right is a search bar labeled "Search ...". Below the logo is a navigation menu with links: "About", "Committees", "Membership", "Events", "COPA Connection", "Symposium 2021", "Get Involved", "Resources", and "Job Board". The "Resources" link is highlighted, and a dropdown menu is visible with the following items: "Industry Events", "Business Referrals", "Reimbursement Resources", "COVID-19", "AOPA Updates", "Medicare Updates", and "Under the Dome". The "Business Referrals" and "Medicare Updates" items are highlighted in blue. Below the navigation menu is a large banner image with the text "CREATING THE COMMUNITY REPRESENTING THE ORTHOTIC AND PROSTHETIC COMMUNITY AS ONE VOICE". Below the banner is a notice: "[administrator notice: content below memberonly]". Below the notice is the section header "BUSINESS REFERRALS FOR COPA MEMBERS". Below the header is the text: "These professionals have been vetted by COPA management and are happy to offer a free consultation to our members."

Member-Only Resources


Business Referrals, Reimbursement Resources, and Medicare Updates are Member-Only Pages. Log in to your Member Account to get full access to these useful resources COPA has put together just for our members.

JOB BOARD

[About](#) [Committees](#) [Membership](#) [Events](#) [COPA Connection](#) [Symposium 2021](#) [Get Involved](#) [Resources](#) [Job Board](#)

SUPPORTING THE NEEDS OF ORTHOTIC AND PROSTHETIC PRACTITIONERS IN ALL AREAS OF CAREER DEVELOPMENT

[Post a Job](#)
[View Resumes](#)
[Submit Your Resume](#)




COPA Job Board

Are you an O&P facility looking to fill an O&P position? Are you looking for employment in the O&P industry? Look no further! Post your O&P jobs or resumes here. This job board is open to everyone. You'll need to create an account for posting job openings or submitting resumes. This account is different from the COPA Member Account. Once you have created an account, you'll be able to post job listings, submit resumes, and view resumes.

[POST A JOB LISTING](#) or [SUBMIT A RESUME](#)
(Note: Postings will be approved by the Administrator before the being made public.)

Submissions, questions, or other information can be directed to admin@californiaoandp.com.

 **Patient Care Coordinator**
Valley Institute of Prosthetics and Orthotics

Bakersfield, CA

Posted 11 hours ago

Job Board

This job board is open to everyone. You'll be able to post a job opening, post or view a resume. Members have the privilege to post unlimited job postings and resumes for free. To use the job board, you'll need to create a Job Board account, which is separate from the COPA Member Account. Choose "Post A Job Listing" or "Submit A Resume" and follow the instructions to create your account. Students may post unlimited resumes, for free, if they are registered as a COPA member.



California Orthotic & Prosthetic Association

Search ...



About

Committees

Membership

Events

COPA Connection

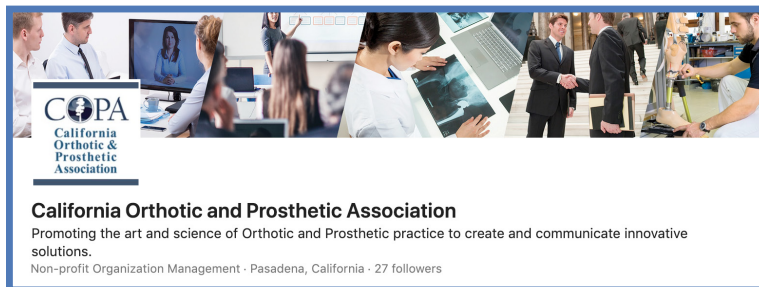
Symposium 2021

Get Involved

Resources

Job Board

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COPA LinkedIn Page

COPA has a LinkedIn Social Page. You can click here or follow us at:

<https://www.linkedin.com/company/california-orthotic-and-prosthetic-association/>